

**BARCELONA 2015** 

## **UPON 2015 Important Information**

## CONFERENCE VENUE:

Casa de Convalescència Carrer de Sant Antoni Maria Claret, 171 08041 Barcelona Metro stops: L4, yellow line, stop Guinardó | Hospital de Sant Pau L5, blue line, stop Sant Pau | Dos de Maig <u>See location map</u>

For any additional information on transportation, please visit the web page: <u>http://www.tmb.cat/en/home</u>

**REGISTRATION:** the Registration desk will be located in the ground floor of Casa de Convalescència. Opening hours:

Monday, 13 <sup>th</sup> July:	08:00 to 18:30 h
Tuesday, 14 <sup>th</sup> July:	08:30 to 13:00 h
Wednesday, 15 <sup>th</sup> July:	08:30 to 13:00 h
Thursday, 16 <sup>th</sup> July:	08:30 to 13:00 h

**BADGE:** please note that the badge is required in the Conference venue, and we request that you wear it in a visible place during Conference sessions.

WIFI: during the conference at Casa de Convalescència you have access to WIFI

- WIFI network: Casa Convalescencia
- Username: upon15
- Password: wifi2015

**LUNCH:** lunches are included in the conference fee and they will be served in the dining room of the Casa de Convalescència

DETAILED PROGRAM: to check the detailed program, please click here

**INVITED and ORAL PRESENTATIONS:** Please note before the session starts you should upload your presentation files to the computer placed in the Aula Magna. The computer facilities for oral presentation include a PC with the following software: *Windows 7, Adobe Flash player 12.0, Office 2007 i 2010, Adobe Acrobat XI: 16.0, OpenOffice: 4.1.1, VLC Player: 2.1.3, RealPlayer 11 Gold, etc.* Please notice that MAC files have to be readable with Windows software. Alternativelly, if needed, you can use your own laptop

**POSTERS:** poster sessions will take place at the dining room of the Casa de Convalescència. Posters should be set up not later than Tuesday, July 14<sup>th</sup> morning and they will remain there until Thursday, July 16<sup>th</sup> afternoon. There will be a number indicating where to set your poster. See the detailed program (click here) to know your poster number

**CONFERENCE PHOTO:** Wednesday, July 15<sup>th</sup> 2015 at 12:30 (Casa de Convalescència).

During the conference photos may be taken, both of the presentations and the attendants, to be uploaded in the Conference website. In case you do not want to appear in the photos and/or in the website, please let our secretaries (staff) know during the registration steps.

**SOCIAL EVENTS:** Wednesday, July 15<sup>th</sup> 2015 at 17:00 visit to Sagrada Familia (duration 2h approx.) or Cathedral of the Sea (duration 3h approx.), depending on your choice during the registration at the conference. If have not put any preference during the registration and you are interested in participating in one of the visit, please write an email to <u>casanova@mondial-congress.com</u> indicating your choice. The guided visit is included in the conference fee. For more information about meeting point and how to reach it, please <u>click here</u>

**GALA DINNER:** Thursday, July 16<sup>th</sup> 2015 at 20:30 in the Museu d'Història de Catalunya (Palau del Mar). For more information about meeting point and how to reach it, please <u>click here</u>

**TRAVELLING ABROAD:** Barcelona is a safe city but, as in every large city in Europe, one should exercise some caution.

Recommendations:

When you leave the Conference venue, always take off your badge

- Leave your passport and air ticket in the hotel safe, but always carry some form of identification with you (national ID card, driver's licence, etc.)
- Look after your personal belongings: suitcase, bags, computer, etc.
- Be alert when people try to stop you

We look forward to welcoming you to Barcelona,

Local UPoN 2015 Committee